

Minutes of Meeting of the HOC GemLife Pacific Paradise
Held in Pavilion Tennis Room
On the 10th of January 2023

Chairperson Gerald Keatinge (Chairperson) welcomed Committee Members, thanked everyone for their attendance and opened the meeting at 9.55am

Present: Gerald Keatinge (Chairperson), Mary Earnshaw (Secretary), Tanneke Booth (Treasurer), Sonia Smithers, Graham Butler, John Green, Jill Rickertt, and Sue Storey (Social Committee).

Apologies: John Kirkby (Bar Manager)

The Chairperson called for discussion on the Minutes of the previous meeting and reviewed action items.

- Condition of Pickle Ball Nets. Email sent to GemLife awaiting response. Ongoing.
- Need for resident survey. Ongoing.
- Speeding within the Resort. Maybe add some advice on the intercom system? Ongoing.
- Entry and Exit from to Stage 2 . Awaiting response from GemLife . Ongoing.

There being no amendments to the Minutes, the Chairperson asked for the Minutes to be adopted.

Moved: Graham Butler

Seconded: Tanneke Booth

Order of Business

Social Coordinator invited to join the meeting to present her monthly report.

Social Committee's Report

Sue Storey spoke to her report as circulated prior to Meeting.

- Numbers Board: Glenda and Paul Larsen
Still well supported, with 68 tickets purchased last Friday night.
The Joker draw is attracting more people to the Friday Happy hour, who are also supporting the Numbers Board.
- Events Committee: Sue Story, Glenda Larsen and Jude Hall
Headland Golf Club Christmas luncheon very well received. The 6 people who couldn't attend on the day were provided with 'doggie bags'. Sue thanked both HOC and GemLife for their assistance in paying for this event.

Action: Secretary to send Headland Golf Club a thank you for exceptional service.

- Donated presents to Salvation Army.
Thank you to residents who contributed to the success of the donation.
Committee suggested collecting in November this year to help more homeless.
Action: Social Committee will explore this option with residents.
- Sausage Sizzle: Glenda and Paul Larsen and helpers
John Green suggested that the sausage sizzle be rejuvenated in the new year, with perhaps something added to give it an identity (e.g. raffle, etc.)
Action: Social Committee to discuss options.

- Ukulele Group:
Residents enjoyed the ukulele group's performance and the opportunity to sing along.
Action: Social Committee and Ukulele group to consider creating an event or events throughout the year – maybe quarterly.
- Juke Box
Due to the fact that NYE was cancelled, Juke Box was not required.
Action: Social committee to determine where it can be used at another event throughout the year.

Chairperson thanked the Social Committee and expressed gratitude for:

- All of the great work carried out
- The same members remaining in force this year.

Moved: Sonia Smithers that the Social Committee report be accepted. Seconded: Tanneke Booth.

Bar Managers Report

John Kirby was not able to attend, however the committee read through his report. The Committee supported the decision not to open the bar on a Sunday afternoon after a Saturday night Bingo.

Profit for the bar last year was 17K.

Moved: Sonia Smithers that the Bar Manager's report be accepted. Seconded: Tanneke Booth.

Gardening Committee Report

John Green advised he is waiting to liaise with Darren McKenzie to advise about the marking out of the new garden beds. He has also emailed regarding shading options, but to date has had no response.

John conveyed thanks to John Kirby who has donated 3 banana trees, which are now planted.

John also advised that the garden had withdrawn over the holiday season due to weather/water but reported that there is the opportunity to rejuvenate in the new year when everyone is back on board.

Gerald advised that if help was needed to let the Committee know.

Moved: Gerald Keatinge that the garden report be accepted. Seconded: Sonia Smithers.

Social Coordinator left the Meeting.

Treasurer Report

Tanneke Booth spoke to her report as circulated prior to Meeting.

Tanneke will be away from the 17th of January for approximately 6 weeks. She will be able to continue Treasurer duties whilst away.

Tanneke advised that some residents are still not contributing to the Printer Honour Box as there was only \$2.00 in the box, and it should be a lot more given the paper and ink being used.

Jillian Rickertt will oversee paper and ink whilst Tanneke is away.

Sonia Smithers will copy any invoices to be reimbursed and place them in a folder for Tanneke to action.

Action: Tanneke Booth to advise those who are likely to approach for reimbursements of the process whilst she is away.

Moved: Mary Earnshaw Seconded Gerald Keatinge that the Treasurers report be accepted.

PS: Further to this morning's meeting, Tanneke presented the Bar Profit for the calendar year of 2022 below.

Stock on Hand 31/12/21.	3,651
Purchases.	<u>22,025</u>
Total.	25,676
Less Stock on hand 31/12/22	<u>2,241</u>
Cost of Goods Sold.	23,435
Bar Sales	<u>38,169</u>
Bar Profit Calendar year 2022.	14,734

Secretary's report

Mary Earnshaw spoke to her report as circulated prior to Meeting.

Mary suggested that Contact Details for new residents come from the HOC rather than as part of the GemLife welcome pack and this suggestion was accepted. It was also suggested that a roster system be put in place to welcome new residents into the Resort. All in agreeance.

Action Secretary to ascertain details of new residents on a monthly basis and report to the monthly meeting.

Jillian Rickertt suggested that HOC provide welcome drink vouchers for new residents, and this suggestion was accepted. (1 voucher per resident).

ACTION: Jillian Rickertt to create a welcome drink voucher template for inclusion in the HOC Welcome Pack.

Misdemeanor within the Resort

Concern was expressed by all committee members that emails are being sent to all residents when a misdemeanour is carried out in the village, rather than dealing only with the culprit(s).

ACTION: Secretary to raise discussion point for Park Managers in relation to emailing everybody regarding resident or guest misbehaviour and suggesting where possible, that they deal only with the identified culprit.

Moved: Graham Butler Seconded Jillian Rickertt that the Secretary report be accepted.

Agenda Items for discussion

- Recommended Constitutional changes as submitted to the Secretary and distributed to all HOC Members.
Committee met on 10th of January 2023 at 11am in the Tennis Room to discuss suggested changes to the Constitution.
ACTION: Minutes to be provided separately in regard to this meeting.
- Suggestion that a directory be formed for all Sunshine Coast GemLife HOC's to allow the sharing of information. After discussion, all Committee persons agreed this would be beneficial as our Resort grows.
ACTION: Secretary to advise Maroochy Quays of our decision after their approach in this regard.

- Sunscreen to be available to residents in the summerhouse.
Committee agreed there was no need to provide sunscreen for residents as this was an independent living resort.
- Potential Trailer purchase.
Discussion took place as to the viability of the HOC purchasing a trailer for use by residents and also the Containers for Change group, given that wine bottles are going to be included and will need to be transported to the Depot. If feasible, the HOC may approach GemLife in regard to claiming the cost.
ACTION: Chairperson to obtain quotes for the purchase of a trailer for discussion at next meeting.
- In Focus alert (front gate message).
Chairperson advised he had been in contact within Focus and was awaiting a response from his enquiry. Ongoing.

General Business

1. Link to HOC In and Out emails not opening properly. **ACTION. Secretary to address.**
2. A piece of equipment in the gym has been Out of Order for some time despite a technician attending to rectify.
ACTION: Secretary to liaise with Park Managers to ascertain when repairs will be actioned.
3. Replacement/replenishing of BBQ equipment.
John Green has completed the audit, and all that was required were dishwashing detergent and wipes. Closed
4. Query on water bills. A number of residents have noted some differences in their water bills and were enquiring as to why.
ACTION: Secretary to seek explanation of breakdown of water bills for each Villa and request that Park Managers relay the information to residents.
5. Clean Up Australia Day – 5th March.
Discussion took place as to how we might get involved in the Clean Up Australia Day campaign.
ACTION: John Green to investigate and advise at next meeting.

Meeting closed at 11am.

Next meeting will be held on Tuesday 14th February 2023 at 1000 hours in the Tennis Room unless otherwise advised.

Minutes approved: 13th of January 2023

Signed:



Gerald Keatinge
Chairperson